

# 2024 Cultural Foodways Fund

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## *Sovereign Equity Fund*

### *Introduction*

## Cultural Foodways RFA

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Welcome to the Sovereign Equity Fund's (SEF) 2024 Cultural Foodways Request for Applications (RFA). SEF is proud to partner with the Native American Agriculture Fund (NAAF) and the Mellon Foundation to administer the Cultural Foodways Fund, a funding opportunity for Tribal Colleges and Universities (TCUs) that provides capital and capacity building to expand knowledge of the arts and humanities of Native food systems. The mission of the Cultural Foodways Fund is to promote the study, practice and recognition of Indigenous food and agriculture knowledge at TCUs and create platforms that celebrate community-led, culturally appropriate ways of sharing that knowledge with community members and other constituencies.

### Helpful Links

1. Overview -- Please read this document in full before starting an application. (click title to download)
2. SEF Webpage -- Please refer to this webpage for information regarding the application cycle. (click title to open in new tab)
3. Eligible TCUs -- Please refer to this list for eligibility based on TCUs list on the AIHEC.

### Key Dates

Open: March 1, 2024

Closes: July 1, 2024, at 11:59 p.m. CT

### Webinars

The webinar runs from 2 - 3 pm CT. The first 30-minutes will be a standard presentation followed by live Q&A.

Register here

Tuesday, March 12, 2024

Tuesday, April 9, 2024

Tuesday, May 14, 2024

Tuesday, June 18, 2024

## Contact

Email: grants@sovereignequityfund.org

Phone: 479-790-2233

## Contact Information

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### Project Name\*

Please provide the TCU name or TCU foundation name here.

*Character Limit: 100*

### Applicant Contact Name\*

Please designate one person to be SEF's primary contact through the application and project period.

Note: This person should be someone working day-to-day on the project and doesn't need to be the signing authority.

*Character Limit: 100*

### Applicant Contact Email\*

*Character Limit: 254*

### Applicant Contact Phone Number\*

*Character Limit: 100*

## Eligible Grant Recipient Type

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### Name of Tribal College or University\*

Please select the name of the Tribal College or University hosting this project. Contact us if you do not see your TCU listed.

#### Choices

Aaniih Nakoda College  
Bay Mills Community College  
Blackfeet Community College  
California Tribal College  
Cankdeska Cikana Community College  
Chief Dull Knife College  
College of Menominee Nation  
College of Muscogee Nation  
Dine College

Fond du Lac Tribal and Community College  
Fort Peck Community College  
Haskell Indian Nations University  
Ilisagvik College  
Institute of American Indian Arts  
Keweenaw Bay Ojibwa Community College  
Kumeyaay Community College  
Lac Courte Oreilles Ojibwa Community College  
Leech Lake Tribal College  
Little Big Horn College  
Little Priest Tribal College  
Navajo Technical University  
Nebraska Indian Community College  
Northwest Indian College  
Nueta Hidatsa Sahnish College  
Oglala Lakota College  
Red Lake Nation College  
Saginaw Chippewa Tribal College  
Salish Kootenai College  
San Carlos Apache College  
Sinte Gleska University  
Sisseton Wahpeton College  
Sitting Bull College  
Southwestern Indian Polytechnic Institute  
Stone Child College  
Tohono O'odham Community College  
Turtle Mountain Community College  
United Tribes Technical College  
White Earth Tribal and Community College

### Eligible Entity Type\*

Please select your organization's entity type. TCUs may apply as an educational organization directly, or through a TCU managed foundation with 501(c)(3) status.

#### Choices

- 501(c)(3) organization
- Educational Organization (TCUs only)
- Other

### Eligibility Document\*

Below are instructions on providing eligibility documentation for either 501(c)(3) non-profit organizations or educational organizations.

#### **501(c)(3) Non-Profit Organizations**

If your organization is a 501(c)(3) non-profit organization, please upload documentation from the IRS proving your organization's 501(c)(3) status. EIN documents and articles of incorporation are not sufficient.

SEF conducts an external survey of eligibility status. If your entity is not in good standing, the application will not be eligible for review. Please check your IRS status before submitting your application.

### **Tribal Colleges and Universities**

Please upload documentation proving your organization's TCU status. Examples include:

- Statement from organization's general counsel
- Incorporating documents

*File Size Limit: 3 MB*

### **Eligibility Document Comment**

You may elaborate on your eligibility document upload here.

*Character Limit: 2500*

## *Application Checklist*

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### **Checklist**

You may use this area to check off items as you complete the application to track your progress.

#### **Choices**

Eligibility Information  
 Geographic Information  
 Cultural Foodways  
 Key Personnel  
 Budget  
 Intermediary Funds  
 Cover Letter  
 Support Letters (optional)  
 Extra Space (optional)

## *Geographic Information*

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### **Applicant Info**

The following three questions pertain to your organization's physical location. These questions are demographic in nature and **will not impact evaluation**.

#### **Org Location - Tribal Land\***

Is your TCU located on Tribal land?

#### **Choices**

Yes

No

### Org Location - Area\*

Which of the following best describes your TCU location?

#### Choices

- Rural area
- Suburban area
- Urban area

### Org Location Comments

Optional: You may elaborate on your selections for 'Org Location Tribal Land and Area' here.

*Character Limit: 2500*

### Service Population

The following questions pertain to the areas your organization seeks to serve through this project.

Note: This may be a subset of your overall service population. Only answer for this project, not all your work.

### Service Community\*

What type of Native community will your organization serve through this project? Select all that apply:

#### Choices

- Reservation/Tribal land community
- Rural community
- Suburban community
- Urban community
- Not Listed

### Service Community Comments

Optional: You may elaborate on your selections for 'Service Community' here.

*Character Limit: 2500*

### States\*

Please select the state(s) covered by your project. If your project is national, select the last option (National).

#### Choices

- Alabama
- Alaska
- Arizona
- Arkansas
- California
- Colorado
- Connecticut

- Delaware
- Florida
- Georgia
- Hawaii
- Idaho
- Illinois
- Indiana
- Iowa
- Kansas
- Kentucky
- Louisiana
- Maine
- Maryland
- Massachusetts
- Michigan
- Minnesota
- Mississippi
- Missouri
- Montana
- Nebraska
- Nevada
- New Hampshire
- New Jersey
- New Mexico
- New York
- North Carolina
- North Dakota
- Ohio
- Oklahoma
- Oregon
- Pennsylvania
- Rhode Island
- South Carolina
- South Dakota
- Tennessee
- Texas
- Utah
- Vermont
- Virginia
- Washington
- West Virginia
- Wisconsin
- Wyoming
- National

**Tribes\***

Which Tribes will your project serve?

*Character Limit: 2500*

## *Existing Partners and Networks*

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### **Partnerships and Networks\***

List any partnerships, networks, and collaborations you engage in that support your work with Native cultural foodways. Bulleted lists are encouraged.

Note: This is not limited to this project, but meant to be a broad account of your existing connections. This question is to help us understand the support ecosystem and **will not impact evaluation**.

*Character Limit: 2500*

## *Cultural Foodways Opportunity*

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### **Project Title\***

*Character Limit: 100*

**All Cultural Foodways grants will be for 24 months.**

### **Narrative\***

In this space, please tell the story of your proposed project. Pay special attention to address the **arts and humanities of Native foodways** and the evaluation criteria (vision, contribution, plan, team, longevity and evaluation).

Your response should be between 1.5 pages single-spaced (~3800 characters) and 2 pages single-spaced (~5000 characters).

*Character Limit: 6000*

### **Objectives\***

Provide three to five objectives for the project. For each objective, outline activities, timeline, outputs and outcomes associated with that objective.

- Objectives: Overarching aims; the vision you wish to achieve.
- Activities: Major tasks necessary to create output(s) and reach outcome(s).
- Timeline: An overview of when activities will happen.
- Outputs: Tangible deliverables from the project.
- Outcomes: Changes in attitudes, perceptions, knowledge, skills, and/or behaviors as a result of your project.

### **Example Format**

Objective 1: Identify ~20 elders to participate in interviews about planting traditions

Activities:

- Workshop outreach ideas with colleagues (October 2024)
- Create outreach materials (November 2024)
- Begin outreach to elders (January 2025)
- Finalize list of participants (April 2025)

Outputs:

- Webpage of participants to be released alongside the film (with participant consent)

Outcomes:

- A comprehensive list of agricultural knowledge keepers will help people working on future cultural foodways projects.

*Character Limit: 10000*

### Arts and Humanities\*

Which elements of arts and humanities will your project incorporate? Select as many as applicable.

Note: Some projects will have breadth (multiple elements) and some will have depth (one element). Both are valued.

#### Choices

Anthropology  
 Archaeology  
 Creative writing  
 Cultural arts and crafts  
 Cultural studies  
 Dance  
 Digital art/humanities  
 Film  
 History  
 Language  
 Literature  
 Music  
 Painting  
 Philosophy  
 Photography  
 Religious/spirituality studies  
 Sculpture  
 Storytelling  
 Textile art  
 Theater  
 Not listed



## Arts and Humanities Comments

If you selected "Not Listed", you can elaborate here.

*Character Limit: 250*

## Summary\*

Please provide a brief, 1-2 sentence summary of your project.

*Character Limit: 350*

## Key Personnel

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### Key Personnel\*

Please list each of the individuals working on your project here. Explain what their role will be in the project and give a short description of their qualifications for that role. More detailed information on each person can be shared in the resume upload below.

### Example

#### William Roberts (Chickasaw) - Project Outreach

William Roberts is the assistant director for community engagement at Our Tribal University. He's held that position for 10 years and previously served as a grant coordinator for the language immersion program. He has a degree in American Indian Studies from Oklahoma State University and is fluent in his tribal language. Mr. Roberts has an extensive network throughout Chickasaw communities that will allow him to promote the project and recruit participants. He's also adept at social media marketing.

*Character Limit: 10000*

## Resumes\*

Please upload resumes or CVs for each of your key personnel.

Note: You must combine all the resumes into one file to upload here.

**Must be in .pdf format.**

*File Size Limit: 2 MB*

## Budget

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### Budget Section

Please review these documents before proceeding.

Budget Guidelines

Budget Template

Sample Budget

## Sample Budget Narrative

SEF requests applicants upload their project budget in two formats:

- Excel file so SEF may assist with any re-calculations or edits
- PDF file in case the Excel file experiences compatibility issues

**All budget requests should be exactly \$200,000. You may use a miscellaneous line item to account for rounding errors up to \$20 to make it equal the target amount.**

### Budget (Excel)\*

Use the budget template above to create your project budget. Upload the complete version here.

**Must be in .xlsx format.**

*File Size Limit: 3 MB*

### Budget (PDF)\*

Please save your Excel budget as a PDF and upload here.

**Must be in .pdf format.**

*File Size Limit: 2 MB*

### Budget Narrative\*

Please upload your budget narrative. Detailed explanations of how project costs break down under each expense category are important for the review process.

**Must be in .pdf format.**

*File Size Limit: 2 MB*

## Intermediary Funds

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### Intermediary Funds\*

Does your organization intend to provide re-grants or scholarships with SEF funding? If so, please choose the applicable options. If not, please choose "None of the above".

#### Choices

Re-grants

Scholarships

None of the Above

## Regrant Information

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### Total Number of Regrants\*

Please enter the total number of regrants you anticipate making using SEF funding.

*Character Limit: 10*

### Total Number of Regrants\*

Please enter the total amount you anticipate regranteeing using SEF funding.

*Character Limit: 20*

### Regrant Procedures\*

Describe your organization's processes and procedures for providing regrants. Please also discuss any ancillary activities your organization provides in addition to re-grants (ex. technical assistance, capacity building, training, education, etc.).

*Character Limit: 5000*

### Regrant Budget\*

Summarize your organization's budget for providing regrants over the past five years, including the total amount awarded, the number of awards made each year, and the maximum and minimum size of awards made.

*Character Limit: 5000*

## Scholarship Information

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### Total Number of Scholarships\*

Please enter the total number of scholarships you anticipate making using SEF funding.

*Character Limit: 10*

### Total Amount of Scholarships\*

Please enter the total amount you anticipate delivering in scholarships using SEF funding.

*Character Limit: 20*

### Scholarship Procedures\*

Describe your organization's processes and procedures for providing scholarships. Please also discuss any ancillary activities your organization provides in addition to scholarships (ex. technical assistance, capacity building, training, education, etc.).

*Character Limit: 5000*

### Scholarship Budget\*

Summarize your organization's budget for providing scholarships over the past five years, including the total amount awarded, the number of awards made each year, and the maximum and minimum size of awards made.

*Character Limit: 5000*

## *Organizational Information*

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### **Audit/Financial Statement Upload\***

Does your organization have full audited financial statements from the last two years? Full audited financial statements will include an opinion from the auditor, footnotes, a single audit section (if applicable), and all pages as listed within the table of contents. If so, please upload it here.

If your organization does not have a full audit or your audit is older than two years, please upload your most recent Balance Sheet (Statement of Financial Position) and Year to Date Income Statement (Statement of Activities) combined into one file.

**Upload must be a .pdf**

*File Size Limit: 10 MB*

### **Governing Body\***

Please provide a list (either in the text box or by PDF upload) of the organization's governing body with names, titles, and any Tribal affiliations noted.

*Character Limit: 10000 | File Size Limit: 2 MB*

### **Cover Letter\***

The cover letter must be from a senior official associated with the organization. It should include the leadership's commitment to the project and how it fits into the work of the organization overall. You may address the cover letter to the "SEF Cultural Foodways Team".

**Must be in .pdf format.**

*File Size Limit: 2 MB*

## *Optional Uploads*

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### **Support Letter #1**

*Optional:* Support letters can be from individuals or organizations that are affiliated with or knowledgeable of the applicant and the proposed activity.

**Must be in .pdf format.**

*File Size Limit: 2 MB*

### **Support Letter #2**

*Optional:* Support letters can be from individuals or organizations that are affiliated with or knowledgeable of the applicant and the proposed activity.

**Must be in .pdf format.**

*File Size Limit: 2 MB*

### **Extra Space**

*Optional:* Please use this space to provide any additional information that you were not able to upload previously. This could include graphics, pictures, additional support letters, etc.

**Must be in .pdf format.**

*Character Limit: 10000 / File Size Limit: 3 MB*